EIC UG SC meeting 2/20/2016

Summary and notes:
Present from the SC: Bernd Surrow, Elke Aschenauer, John Arrington, Christine Aidala, Rik Yoshida, Marco Radici, Charles Hyde & Abhay Deshpande
Invited UG members: Co-Chairs of the EICUG Trieste Meeting: Silvia Dalla Torre & Andrea Bressan

1) Update on organizing European and Asian representatives to the Steering Committee: (Status report Marco and Abhay)
   —> European side beginning be coordinated by Marco. The process similar to what we had in the context of the SC and IB-Chairs. Broadly contact people, get inputs from a wide group of users and then identify up to (at least) three willing candidates. We will run the election electronically. Input for candidates would be widely sought. EIC-Europe group of 47 IB members is ready (thanks Marco), and we plan to run this election as it was done for the IB-Chair and SC-Chair/membership. Estimated time about 7-8 weeks.

   —> Asia coordination: It was suggested some one of the outgoing and well-known senior members of the UG be approached to help with the Asia organization. Suggestions from SC, IB and UG welcome. Some members were contacted recently, Abhay will follow up on this. This election may run a little later than the European election.

2) Organizing/planning of the EICUG Trieste meeting: (Silvia, Andrea)
   Silvia Dalla Torre, of the Trieste group, and one of the principle organizers gave a overview of the meeting planned from July 18-22, 2017. (Andreas B. joined later as well.) 1st meeting of the international advisors happened last week. Broadly, the topics of plenary sessions decided. IAC will invite technical speakers to fill in those spots. Young junior, enthusiastic members of the EICUG will be chosen as Conveners of the parallel session, who will solicit and invite speakers/talks in the parallel session. We will hear about the layout of the meeting soon (in the next two weeks), which will have atleas a day dedicated to accelerator science, to physics, and for parallel sessions with time for organizational discussions going forward.
   In addition, the opening morning is being setup for possible invited presentations from the funding agencies (US) and Europe, including managements of the laboratories and significant entities from US and Europe. Rik emphasized the urgency to contact DOE:
Abhay will contact Tim Hallman on behalf of the EICUG to alert him of this session and see if he or his representative could present the US DOE’s plan there. INFN president has already indicated a tentative YES for speaking at this opening session. Other Sr. administrative scientists would be contacted as soon as we learn from the US DOE.

3) Update on NAS review committee and planning of the presentations (Elke, Christine, Abhay)

— 1st meeting of the NAS advisory committee took place on February 1st & 2nd, 2017
— Talks presented by mainly internal members of the committee: Richard Milner (EIC was presented as it was at the LRP2015), Christine (BNL’s plan for spin and forward physics in the out years), Accelerator physics review (recent) at DOE for R&D FAO, summary presented by its Chair. There was also a talk on European strategy in QCD.
In addition to these technical talks, there were presentations by Don Geesaman (NSAC long range plan) and leaders of the Office of Science, US DOE office of NP, and the NSF.

Abhay has been asked (in the next meeting of the NAS review) to present the science case for the EIC on behalf of the unified EICUG, and include aspects of realization plans at the two labs. We will prepare such a talk by early March, leave it for comments from the broader community by early March. We plan a EICUG-wide BlueJeans based meeting on March 16th, 2017 to solicit input and comments on the draft talk, after which the talk/slides will be finalized. The presentation to the NAS review is planned on April 19th, 2017. A detailed plan to include all potential Users spanning the world will be laid out soon for all Users to participate and comment.

4) Two other internal organizational needs were discussed:

A) Promote EIC science and solicit talks for EIC (technical, physics, machine etc.) at science meetings around the world, and keeping track of all such potential opportunities. Invited talks are not included in this consideration. However, we
need to keep track of potential speakers. It was agreed that we need an non-imposing strategy to accomplish all this. A subgroup of SC composed of John A., Berndt S, Elke A. and Rik Y. will discuss this amongst themselves and come up with a suggestion/recommendation of how best to do this by the next EICUG SC meeting.

B) A need for having a place to upload, maintain in a searchable data base, talks and possibly technical information that is public and usable to the EICUG. DocDb is a good utility that both BNL and JLab currently have. Issues with its accessibility for people in and out of JLab and BNL users list needs a closer look, so that all members of the EICUG would be able to have access and be able to upload their contributions. As experienced members in this: Rik. Y and Elke A. will make recommendations after clarifying some workings of the DocDb with their maintainers at their respective IT departments. — The ultimate goal is to have a user-friendly User-Accessible data base for talks and technical notes/papers for all members of the EICUsers.